

ANNEXURE D

CRITERIA FOR HOLDING SASJ EVENTS – GENERAL

1. REGISTERED AND UNREGISTERED SHOW CRITERIA

The following criteria will apply from 1st January each year.

Show holding bodies need to register with SASJ.

Show holding bodies may hold registered classes and recreational classes in the same arena/s at the same show provided the recreational classes are sanctioned.

Unsanctioned shows are not recognised, endorsed, or sanctioned by SASJ.

APPLICATION TO HOLD A RECOGNISED EVENT

1. An Affiliated Body/Club/Organising Committee wishing to stage a Recognised Event shall have completed and have had accepted by SASJ the SHB Application and Signed SLA.
2. Having satisfied itself as to the overall standard of the event, SASJ shall grant permission to the affiliated body/club/OC to describe and/or advertise the event as a Recognised Event.
3. The Affiliated Body/Club/OC concerned shall ensure that its schedule and programme shall state clearly that the status as a Recognised event has been granted by SASJ.
No dates will be put on the SASJ Calendar unless entries are done via the SASJ Database excluding SANESA dates.

Calendar Amendments

Provincial Calendar Changes.

Applications to amend provincial show dates must be submitted in writing to the relevant Provincial Committee, accompanied by a formal motivation.

If approved, and following consultation with any venues already allocated calendar dates on the proposed new date, the application must be forwarded to the SASJ National Office for final consideration.

Upon acceptance, the National Office will notify SAEF of the approved change.

National Calendar Changes

Amendments to the National Calendar will only be considered upon written application and motivation submitted to the SASJ Executive via the National Office. Approval is subject to calendar alignment and regulatory compliance.

3a – SHB must indicate if an event is held in the same time period as a SANESA event.

4. It is left to the discretion of EXCO to charge a deposit and/or holding fee, and to lay down from time to time what this deposit/fee shall be.
“If the Show Holding Body does not own the venue, a signed agreement must be provided, clearly outlining which party holds responsibility for key aspects of the facility, including footing, safety compliance, and insurance.”
SAEF insurance coverage for Show Jumping applies exclusively to events listed on the SASJ Official Calendar. To ensure coverage:
 - Organisers and Provincial Showjumping Committees must submit event details for approval in a timely manner
 - Late or unlisted events may be deemed ineligible for SAEF insurance protection

This request does not mean that SASJ has any part in that agreement other than to ensure our standards are met. No OC or Venue owns any dates on the calendar – these are SASJ Dates and Events. Any change to a date of venue – must be requested and granted by SASJ.

5. “Postponement or cancellation of an event due to catastrophic circumstances requires unanimous agreement from the following officials:
- President of the Ground Jury
 - SASJ Representative
 - Show Director
 - Veterinary Delegate (Where Applicable)

This decision must be documented and reported to SASJ. This provision also covers circumstances that compromise the welfare or safety of horses, athletes, officials, or the general public. Also applicable to critical changes in the competition or warm-up arenas.

2. CRITERIA FOR THE HOLDING OF SHOW JUMPING EVENTS

- 2.1 Applications to hold the event will be made on a basis of an Expression of Interest and must be accompanied by the relevant Calendar fee as determined by South African Show Jumping (SASJ). Each Provincial SJ Committee will advise on the application process for shows in that province. National events will be allocated on a strict Expression of Interest policy except for the SA Championships for Seniors. The SA Championships which will be offered to each Province on a rotational basis, provided the venue meets the minimum requirements and fulfills the criteria to host S A Adult Championships.
- 2.2 SASJ will, in its sole discretion, award the events to an Organising Committee (OC) and reserves the right to award the event for an extended period or a fixed term, based on performance and meeting the criteria.
- 2.3 The OC will be required to sign a Service Level Agreement setting out the terms and conditions of the awarding of the National Event or One SLA for their provincial Events for the year. and comply as per all SASJ Annexures & Regulations.
- 2.4 All the officials, course designers, judges and stewards appointed at CN status and above events must be at the correct level (Annexure E), in good standing on their relevant panels. Where there is a specific need for an official to maintain their status or to fulfil promotional requirements, SASJ may request from the OC that this official be included on the schedule for this purpose.
- 2.5 OC's must notify the SASJ if they intend to invite Course Designers or any other Official from other countries, so that SASJ can appoint their assistants. This will also allow SASJ to try to maximize on the opportunities for seminars etc. around these visits.
- 26 Arena Footing and venue facilities for all FEI and SASJ National events need to be inspected and approved by SASJ National Inspection Committee. Jump Equipment will also be inspected to ensure it is FEI standard for National and FEI Events.
- 2.8 Right of Admission – no member in good standing with SASJ may be refused entry into a registered show, provided arenas are not full, and does not have any current disciplinary action.
- 2.9 Penalties may be applied should a show not comply with all the SASJ Annexures and Criteria for events.
See Policies and Procedures.

- 2.10 OCs of Events must provide adequate medical and veterinarian assistance at the Event as indicated below.

Medical assistance: (as per SASREA Act)

As per ANNEXURE I

- (i) the on-site presence of personnel trained in emergency medical care.
SAFETY ACT at Sports and Recreational Events Act 2010 (Act no 2 of 2010)
NATIONAL HEALTH ACT, 2003 (Act 61 of 2003) Emergency Medical Services Regulations.
The OC to ensure that these are complied with, and Paramedics are correctly registered and licensed for the current year.
- (ii) an appropriate medical emergency action plan for the evacuation, emergency treatment, and transport of injured Athletes - The authority to call an Ambulance.
To this effect, OCs must refer to the guidelines issued by the FEI and published on the FEI's website www.fei.org.
- (iii) A Horse Ambulance and Emergency Screens
- (iv) A covered & enclosed Designated First Aid Area (Privacy for patients) An Equipped Medical Facility

- 2.11 The SHB where applicable must provide a suitable area where sponsors can entertain their guests and try accommodate the sponsors requests as to positioning and other requirements, as long as these are within reason and don't put the safety of athletes at risk.

- 2.12 SASJ Levies – as per the below table – **Fees as per Annexure A**

Type of		Recreational	Registered Show	Registered Show	Registered Show	Registered
		Recreational	U 18	Category 2	Category 1	Special
Rider		Yes	Yes	Yes	Yes	Yes
Qualification		No	Yes	Yes	Yes	Yes
Ranking		No	Yes	Yes	Yes	Yes
Levy per	-					
Adult	0.50	Yes				
	0.60	Yes				
	0.70	Yes				
	0.80	Yes		Yes		
	0.90	Yes		Yes		
	1.00	Yes		Yes		
	1.10	Yes		Yes		
	1.15	Yes		Yes		
	1.20	Yes		Yes		
	1.25	Yes		Yes		
	1.30	Yes			Yes	Yes
	1.35	Yes			Yes	Yes
	1.40	Yes			Yes	Yes
	1.45	Yes			Yes	No
	1.50	Yes			Yes	No
Junior	0.50	Yes				
	0.60	Yes				
	0.70	Yes				
	0.80	Yes				
	0.90	Yes	Yes			Yes
	1.00	Yes	Yes			Yes
	1.10	Yes	Yes			Yes
	1.15	Yes	Yes			Yes

	1.20	Yes	Yes			Yes
	1.25	Yes	Yes			Yes
	1.30	Yes	Yes			Yes
	1.35	Yes	Yes			Yes
Pony Riders	0.50	Yes				
	0.60	Yes				
	0.70	Yes				
	0.80	Yes				
	0.90	Yes	Yes			
	1.00	Yes	Yes			
	1.10	Yes	Yes			
	1.15	Yes	Yes			
	1.20	Yes	Yes			

3. SASJ REPRESENTATIVE

- 3.1 A SASJ Representative shall be appointed for each CSN Event. The appointment will be made by the SASJ Executive, in consultation with the OC of the Event.
- 3.2 At Recognized Events where a SASJ Rep is not appointed, the SASJ Representative shall be the most senior panel official officiating at the event.
- 3.3 All SASJ Representatives must be knowledgeable in the rules and must be a member of a Senior Officials Panel (as defined). At CSN Events the SASJ Representative may be a member of the Ground Jury, but not the President. As Per Section 1 - 15 SASJ Representative to not be part of the Ground Jury for S A Youth Championships.
- 3.4 SASJ Representative shall be responsible to and shall report to EXCO. It is their duty to call to the attention of the OC and/or any relevant official, any breaches of the rules and to ensure that they are rectified.
- 3.5 The duties and responsibilities of SASJ Representative are set out in Annexure E.

4. SCHEDULES

- 4.1 All schedules issued by an OC shall conform to SASJ Rules. Recreational & Provincial schedules must first be approved by the Provincial SASJ Office/Committee, and National and FEI Schedules must go through approval by the National SASJ Office/Exco before publication.
National Schedules ideally 4 weeks and a Minimum of 7 working days before entries are planned to be opened for national Schedules to be Received. FEI Schedules as per FEI Regulations.
 If national schedules are submitted to SASJ late, the closing date for entries must be extended from the originally planned closing date to ensure when approved and entries opened for a minimum of five (5) working days, unless the event reaches full capacity prior to that period.
- 4.2 The schedule shall contain the following minimum information:
- 4.2.1 The Dates and Venue of the event.
 - 4.2.2 The closing day of entries, how payment is to be made.
 - 4.2.3 Details of the competitions offered.
 - 4.2.4 Details of Entry Fees per Class and details of all Levies. Composite Entry Fees covering all classes of a Level are permitted. Levies are limited to 50% of the Entry Fee. All levies imposed by SASJ or the Show Holding body must be included in the Entry fee, the only levy that may be charged

outside of the Entry fee is the Temporary club membership levy. No competition levy may be charged outside of the Entry fee.

- 4.2.5 Details of the prize money per class either as a lump sum, or as a percentage of the entry fees, or as a combination of both. Should the Entry Fee be composite per Level then the Entry fee per class should be calculated by dividing the Composite Entry fee by the number of classes excluding classes for which in terms of these rules, no entry fees are charged.
- 4.2.6 Details of the rules under which each competition is to be judged stipulating the height and spread of fences in the first round together with the speed.
- 4.2.7 The contact details for the Show Secretary and/or Show Director.
- 4.2.8 The schedule shall state that the event is a Recognised Event.
- 4.2.9 A provisional timetable of all classes of the event and the starting time of at least the first class/es on each day of the event.
- 4.2.10 Any deductions from the prize money.
- 4.2.11 The method to be used to establish the starting order of each competition.
- 4.2.12 Any additional conditions required by the SASJ OFFICE.
- 4.2.13 At events holding CSN and above, the names of
 - SASJ Representative
 - the President of the Ground Jury,
 - the Chief Steward,
 - the Course Designer and
 - the Athletes Representative.
- 4.2.14 The basis of restriction, if any, on the number of entries that will be accepted (e.g., the maximum number of entries that will be accepted, either per class or per day or both). Criteria will be provided in the Schedule before closing date of Entries.
- 4.2.15 Details of any restrictions, if any, on the number of horses any one Athlete may ride in any class.
- 4.2.16 The competitions that are not eligible for the award of Grading Points
- 4.2.17 Any circumstances under which entry fees or part thereof will or will not be refunded, must be clearly stated in the schedule.
- 4.2.18 If Nominations are available – the criteria must be specified in the schedule.
- 4.2.19 All designated officials for any shows must be listed in the schedule, their names and roles must appear in the schedule. Each official must meet the criteria and standards outlined in Annexure E. Organising Committee/SHB must have got confirmation and agreement from each official in writing.

4.2.20 Protocol for Riders Competing in Multiple Arenas

The Organising Committee/SHB must clearly outline, in all multi-discipline schedules and National Schedules, the official protocol for riders competing in more than one arena. This protocol must specify the communication channels and timing procedures to be followed.

The SHB/OC is not allowed to run a title class within a title class, any additional classes must be run as separate classes (this excludes Series and Team events at CSN1*)

5. CLOSING DATE FOR ENTRIES

- 5.1 The schedule shall reflect the closing date of entries.
- 5.2 This date may not be changed without the written consent of the SASJ OFFICE.
- 5.3 The OC shall be permitted, provided it is stated in the schedule, to accept entries received after the published closing date, up to such date as they may determine, provide that the date is published in the schedule and that an additional late entry fee may be charged.
Where a show has received the maximum number of entries the show may be closed early.

6. RESTRICTIONS ON CLASSES NOT RECOGNISED

Only Jumping classes approved by SASJ may be held within the grounds of the venue during CSN Events and above.

7. ENTRIES & ENTRY FEES

7.1 It shall be the sole responsibility of the Athlete to ensure that all details of both rider and the horse entered by him/her are correct and that he/she is entered in the correct classes. Although they may do so if they so wish, it shall not be necessary for SASJ to check that these details are correct.

7.2 All competitors and owners shall be members of, in good standing with, and registered with SASJ as at the closing date for entries (not the closing date for late entries).

7.3 All horses shall be registered with SASJ as at the closing date for entries (not the closing date for late entries).

7.4 Competitors may not compete in the adult age category and any other age category at the same event.

7.5 Number of entries: Summer = 220

Winter = 200

Depending on class type.

The number of entries permitted in an arena per day shall be determined with consideration to the following factors:

- The total number of classes scheduled in that arena
- The type and format of competition
- The number and duration of course walks
- The frequency and length of prize giving ceremonies

Unless otherwise provided for in the schedule, there are no restrictions to the number of entries permitted in each individual competition

Note: The Show holding Body (SHB) must take cognisance of these factors when planning and managing event logistics to ensure operational efficiency, rider fairness, and schedule integrity.

7.6 Should a Show Holding body alter the timetable in any way, EXCEPT AS SPECIFIED IN THE SCHEDULE, after closing date of entries and the athlete is unable to compete ON THE NEW CHANGED DATE, the Show holding body will refund the ENTRY FEE.

7.7 If Nominations are being used the method must be specified in the schedule, whether a composited entry fee or entry fee per class is used. SASJ levies are payable on the class that the competitor competed in.

7.8 When required a SAEF MCP LEVY OF R10 per horse, per EVENT may be charged as an additional levy which the SHB will be invoiced for in order for SASJ to pay over to SAEF. This levy falls outside of the entry fee policies.

7.9 Each SHB must state in the schedule how unpaid entries will be deleted or dealt with – this is the responsibility of the OC. I.e. deleting unpaid entries after 5 days/(Payfast or Peach) after closing date.

Splitting of classes if 100 or more in a class is not required where there are nominations allowed including Championships.

REFUNDS: No Refunds will be given after closing date of entries. Entries withdrawn before closing date of entries will be refunded. However, due to inclement weather conditions or other unforeseen circumstances, should it necessitate cancelling a class or classes, 80% of the entry fee will be refunded.

7.10 The OC shall ensure that no levies are added that are not included in the entry fee.

8. ORDER OF STARTING

8.1 Individual Competitions

- 8.1.1 The OC of the Event shall draw the order of starting for the first competition, or a computer-generated order of starting of each level of horse in the Event. Thereafter, the horses in all subsequent competitions shall be displaced proportionally in relation to the number of competitors and competitions in that level.
- 8.1.2 Unless otherwise stated in the Schedule the OC shall have the option of drawing the order of starting for each competition instead of rotating the order.
- 8.1.3 Should an Athlete have more than one horse in a class, the order of starting shall be adjusted by the OC to ensure that, wherever possible, these horses shall be allowed a gap between them of 10 horses. The order of starting can only be adjusted upwards (i.e. a horse may only be moved back towards the beginning of the order of starting). At CSN Events the SASJ Representative shall approve any adjustment to the starting order. (Refer to Annexure E Protocols)
- 8.1.4 Should the number of entries in a competition make the provision of Rule iii above impracticable then, if the athlete wishes, he shall be allowed a rest period of five minutes between completing one ride and commencing the next.
- 8.1.5 All entries must be shown on the programme, including scratching's for all classes.

9. PRIZE MONEY

- 9.1 It is compulsory to pay prize money at all Recognised Events, unless otherwise specifically stated in the rules of the discipline. The minimum amount to be paid shall never be less than that stated in these rules.
- 9.2 The OC/SHB undertakes to ensure that payment of prize money is made within 14 days of the event. It is the responsibility of the Athlete to ensure that their banking details are correct on their profile.
- 9.3 At all Recognized Events the prize money to be awarded shall be shown in the schedule either as a lump sum and/or a percentage of the entry fees. Entry fees shall be as per clause 9.8, less all levies imposed by SASJ and/or the Show Holding Body, except the temporary club membership levy which is a separate levy charged outside of the entry fee.
- 9.4 Prize Money at events holding CSN Status and above shall never be less than 60% of the **net** entry fees for each class plus any sponsorship. **Less VAT and Levies.**
- 9.5 Prize Money at events below CSN Status shall never be less than 40% of the **net** entry fees for each class, plus any sponsorship. **Less VAT and Levies**
- 9.6 Where entry fees are composite per group of entries, the composite entry fee will be divided by the number of classes, excluding those classes for which no entry fee is payable in term of the rules for that class, (championships), to establish the entry fee per class.
- 9.7 One prize shall be paid for every four Athletes mentioned on the starting order. FEI Prizes allocated as per the FEI regulations.
- 9.8 The exact allocation of prize money per place per competition must be clearly stated in the official programme or starting lists, unless otherwise allowed in terms of the rules for that class. If the number of starters changes due to a rider changing their class, the OC must adjust the prize money accordingly.
- 9.9 Irrespective of the amount of prize money stated in the schedule, the first prize shall never be in excess of $\frac{1}{3}$ of the total prize money for that class, unless there are less than four prizes awarded when the amount of the first prize shall not be more than twice that awarded to second place which in turn shall not be more than twice that awarded to third place.
- 9.10 All advertised prize Money must be paid out of the number of entries including scratching's.
- 9.11 The prize money for any place may not exceed twice that awarded to the next lower place.
- 9.12 On prior written application by an OC, the EXCO may grant permission for this regulation to be varied. Such variation may only be granted for CSN Events and must be stipulated in the schedule.

- 9.13 Prize money shall be paid strictly as advertised as soon as possible after the last day of the event, but in anyhow within two weeks. OCs failing to comply with this requirement will be subject to a penalty, payable to SASJ, equal to 25% of the unpaid amount.
- 9.14 An amount, as determined from time to time by SASJ, shall be deducted from all prize monies, and shall be paid within two weeks of the last day of the event to SASJ. Such amount shall be credited to the Athletes Funds account and is available for use by SASJ following recommendations made by the Athletes Committee. OCs failing to comply with this requirement will be subject to a penalty, payable to SASJ, equal to 25% of the unpaid amount.
- 9.15 At Events where nominations are allowed, the schedule must specify the process, the Organising Committee is permitted to reflect, in the programme, only the total prize money for those competitions which are linked. Once the nominations have been received the prize money shall be distributed based on the number of nominations per class, but in total shall never be less than 60%, or 40%, of the entry fees received in respect of that class plus the amount sponsored or allocated for that class. At least one prize for each four of the number of nominees or part thereof, in each class, must be allocated. The allocation of prize money together with a list of starters shall be made known to Athletes on publication of the Starting Lists.
- 9.16 Where an Athlete who does not qualify for a competition becomes entitled to compete in a consolation or like competition, then the number of prizes to be awarded shall be one for every four starters, in that class. Nevertheless 60%, or 40%, of the entry fees based on the number of Athletes in such consolation class shall be distributed as prizes. The total prize money distributed as aforesaid shall be announced on publication of the Starting List. However, the prize money to be awarded for any placing shall not exceed 60% of the prize money for the equivalent placing in the competition for which qualification was necessary. Should this occur the prize money must be reduced accordingly and reallocated to the competition for which qualification was necessary.
- Prize Money
- 9.17 All prize money needs to be published on the running orders on the SASJ database. Prize money will be calculated by the number of entries in the class and be awarded to every 1 in 4 entries or part thereof, or where necessary follow the applicable FEI appendix. The SHB/OC must ensure that 15% of the prize money from Open classes is paid to SASJ for the Prize Money Fund. This is deducted from the rider's prize money and is then invoiced by SASJ. The SHB/OC must ensure that a minimum of 60% of the entry fee per class is paid out in prize money before sponsorship, for all National Events.

10. PRIZE GIVING CEREMONIES

- 10.1 The Organising Committee shall ensure that competitors being called up to attend an official prize giving do so mounted and correctly dressed. The OC shall ensure there is a prize-giving protocol for the GJ for CSN1* and above events. (Refer to Protocol)
The number of competitors required to present for prize giving shall be clearly stated in the national schedule and must be strictly adhered to.
Neither the OC nor any sponsor may alter the number of competitors required to attend the prize giving after publication of the schedule or prior to the ceremony.
- 10.2 Any competitor failing to comply with this regulation, other than with permission of the President of the Ground Jury, may at the discretion of the Ground Jury forfeit any prizes, prize money, rosettes, trophies qualification rounds and/or grading points awarded for that class.
- 10.3 Prize giving ceremonies at events holding CSN shall be limited to the first five placed horses unless otherwise determined by the OC and stipulated in the schedule. At all other events, OC may stipulate a maximum number of competitors to attend prize giving ceremonies provided that the number is stipulated in the schedule.

11. SUBSTITUTIONS

- 11.1 A substitution is a change of EITHER a horse or rider.
- 11.2 For provincial classes with Composite entry fee, should a horse need to be substituted it may be substituted ONCE per entry only (if a composite entry of 4 classes, only ONE change may be done). Should a rider need to be substituted, and the entry consists of a composite entry of 4 classes, the rider may be changed more than once. All substitutions must be given to the show holder on the correct forms, signed by all the correct parties, a minimum of 30 minutes before the start of the relevant class.
- 11.3 For National classes a substitution of a horse may only take place ONCE, before the horse inspection. Should there be NO horse inspection, a substitution of a horse may only take place ONCE, by midday on the day before the National classes start, therefore NO substitutions of horses will be permitted. Substitution of rider is permitted. All Substitutions must be given to the Show Holder on the correct forms, signed by all the correct parties.
For Provincial Events a Substitution form must be correctly completed 30 minutes before the start of the class.
- 11.4 The substitution of a horse and/or athlete may not alter the original order of starting of the horse in the programme, other than stated in paragraph 12.5 below.
- 11.5 In case of a substitution resulting in a competitor competing on two horses within an interval of ten horses the Ground Jury or OC is permitted to adjust the order of starting upwards.
- 11.6 Time Limits
At all Recognised Events application for substitution shall be made to the OC of the event not later than 30 minutes before the commencement of the competition concerned. However, the Organising Committee may increase the 30 minutes or stipulate a definite time, provided it is detailed in the schedule of that event.
- 11.7 Where the schedule calls for a horse inspection, only horses that have passed the horse inspection may be accepted as a substituted horse.
SUBSTITUTED HORSES MUST BE FOR THE ORIGINAL ENTRY ONLY, NO CHANGE OF AGE CATEGORY OR HEIGHT WILL BE ACCEPTED.
- 11.8 Substitutions are not permitted in competitions in which entry is restricted by qualification in previous competitions at the same event.

12. BUYING AND SELLING OF ENTRIES

- 12.1 Buying and selling of entries at all Recognised Events, other than CSN Events, applications for substitution of horse and athlete shall be made at least 12 noon the day before the commencement of the first class of the event.
- 12.2 At National show the buying and selling of entries may be permitted at the discretion of the SHB as stated in the schedule. NO BUYING OR SELLING OF ENTRIES MAY TAKE PLACE AFTER THE SHOW HAS STARTED.

13. ENTRY CHANGES AT EVENTS

- Horses and rider combinations entered in events – both National and Provincial events may request the Organising Committee to change classes provided:
- 13.1 Should a rider wish to move his horse DOWN to a lower grade from that originally entered, this will be allowed provided the OC can accommodate the entry in the arena, due to the number of horses in the class and the prize allocation, or whether they can accommodate the horse as competition proper competitive entry. However, during National Events the horse may move down, but will be NON-COMPETITIVE, provided there is space in that arena.

- 13.2 Should a rider wish to move his/her horse UP a grade from that originally entered, this will depend on if a nominating system is in place and clarified in the schedule.
- 13.3 Entries may only be changed via nominating the change with the SHB and the SASJ database..
Athlete/horse who wish to move down a height at the event, which could entails moving arenas, will be permitted to do so, provided this is clarified in the schedule. BUT THEY MAY NOT MOVE BACK TO THE ORIGINAL ARENA. Athlete/horse may move up or down from the original entry BY NOMINATING WITH THE SHB. Please note that if you wish to move into the last class, and it is a Championship class, this will not be allowed as the rules state that you have to have completed ONE full round to qualify IN THAT SPECIFIC HEIGHT.
- 13.4 Classes.
A Horse (pony) /Rider combination may only compete in one Grand Prix/Championship per Event.
Horses/Ponies may not compete in the same 2 types of classes per day.
- 13.5 Bought and Sold Entries.
Buying and selling of entries must be done according to the show schedule which is binding.
These must be filled in correctly on the SASJ bought and Sold Entry form and in the timelines as set by the OC in the schedule.

14. RIDING OUT OF PROGRAMME ORDER

Only with the permission of the Ground Jury.

15. PERMITTED AGES OF HORSES IN COMPETITIONS

The minimum age for horses to be entered in ridden competitions at Recognised events shall be four years. As per FEI competing horses at 6 years for National and International Competitions – (FEI254) **New FEI Article 202** or as per the SASJ event regulations, SA Title Rules and Annexure A - 12.3

16. RECORD KEEPING

16.1 SASJ shall maintain suitable records in respect of each Events falling under its jurisdiction. A file shall be sent/uploaded to the SASJ Website in respect of each Organising Committee and shall, in respect of each Event, contain at least copies of the following documents: (For 2 years)

Approved Schedule

Officials Roster (Signed by PGJ or most senior judge)

Signed Score sheets in respect of each class.

Copies of all protests and the outcome thereof.

Any sanctions imposed on any Athlete by the Ground Jury.

SASJ may request copies of a PDF schedule, Programme/Running orders and signed results.

The SHB/OC is responsible for capturing their own results which need to be captured and published 5 days after the last day of the show.

Results not captured after 30 days will be fined.

17. ATHLETES ELIGIBLE TO COMPETE

Only full members (who must also be members of a Club and in the case of Seniors who must be voting members) of SASJ may compete in Provincial Classes and above, which are recognised by SASJ for Athlete classification purposes and in respect of which SASJ levies are charged. All Athletes registered as per SASJ Annexure A and B, must be a primary member of a club in their province and registered with SAEF.

18. PROGRAMME

The official programme shall contain the following information unless published/displayed separately on daily starting order sheets:

- 18.1 The order in which classes will be held and the starting order for athletes.
- 18.2 The prize money in respect of each class, i.e. there shall be a specific amount shown for 1st Prize, 2nd Prize, etc.
- 18.3 The rules and speed under which each competition is to be judged.
- 18.4 In addition at all events holding CSN the following information may be given in respect of each horse entered:
 - Name of Athlete riding the Horse
 - Name of Owner of the Horse
 - Registered Name of Horse
 - Sex
 - Breed
 - Country of birth
 - Year of birth
- 18.5 For S A Championships the Athlete Province must be displayed

19. HORSE INSPECTIONS

- 19.1 As per CSN2* and FEI Regulations
- 19.2 All information regarding the horse inspection must be mentioned in the Schedule.
- 19.3 Two clean Stables must be made available for Drug Testing at all events (Provincial upwards or as specified) from the first day of the event.
- 19.4 Horse Inspection Lane must be suitable flat surface.
- 19.5 Recommended to have 2 veterinarians and 2 Horses Lanes for Horse Inspections with more than 100 horses.

20. STABLING (CSN1* and Above)

- 20.1 Stables area must be well lit
- 20.2 Stables, ablutions and grooms facilities need to be of a good high standard for CSI and above events.
- 20.3 No smoking and emergency exit signs need to be displayed.
- 20.4 A covered Area for Grooms to eat and electricity points to charge their phones and/or 20.5.
- 20.5 Electricity Point for Trucks
- 20.6 Adequate Parking Facilities
- 20.7 For CSN1* and above Stable bookings must either be done via the SASJ Online Entry system or OC Stable booking forms (No google doc links etc.)

21. ARENAS

Arenas for the relevant level event need to have been approved by the relevant SASJ Provincial Committee and for CSN and above the SASJ Inspection panel.

Jump equipment needs to be maintained and upkeep of painted poles to be maintained by the OC/Venue regularly.

Adequate Water Facilities to maintain Arenas need to be readily available and also for watering of horses.

Amount (Inspector)	Item	Provincial Show Requirement (per Arena)	CSN + Show Requirement (Per Arena)	Level Met (Inspector)
	Wings	12 Pairs	16 Pairs	
	Uprights	10 Pairs	13 Pairs	
	Poles	72	96	
	18mm Cups	32	40	
	Plastic Cups	88	110	
	Steel Cups			
	Flat Cups			
	Safety Cups	24	24	
	Red Flags	30	50	
	White Flags	30	50	
	Planks	5	8	
	Hanging Fillers*	4	5	
	Standing Fillers	2	3	
	Wall*		1	
	Water Tray		1	
	Start & Finish	1	1	
	Numbers	1 – 12	1 - 14	
	Plants & Flowers	Some	More	
	Other Decor			

DISTANCES										
Units→	00	10	20	30	40	50	60	70	80	90
100s ↓										
AT 300 METRES PER MINUTE										
1	20	22	24	26	28	30	32	34	36	38
2	40	42	44	46	48	50	52	54	56	58
3	60	62	64	66	68	70	72	74	76	78
4	80	82	84	86	88	90	92	94	96	98
5	100	102	104	106	108	110	112	114	116	118
6	120	122	124	126	128	130	132	134	136	138
7	140	142	144	146	148	150	152	154	156	158
8	160	162	164	166	168	170	172	174	176	178
9	180	182	184	186	188	190	192	194	196	198
AT 325 METRES PER MINUTE										
1	19	21	23	24	26	28	30	32	34	36
2	37	39	41	43	45	47	48	50	52	54
3	56	58	60	61	63	65	67	69	71	72
4	74	76	78	80	82	84	85	87	89	91
5	93	95	96	98	100	102	104	106	108	109
6	111	113	115	117	119	120	122	124	126	128
7	130	132	133	135	137	139	141	143	144	146
8	148	150	152	154	156	157	159	161	163	165
9	167	169	170	172	174	176	178	180	181	183
AT 350 METRES PER MINUTE										
1	18	19	21	23	24	26	28	30	31	33
2	35	36	38	40	42	43	45	47	48	50
3	52	54	55	57	59	60	62	64	66	67
4	69	71	72	74	76	78	79	81	82	84
5	86	88	90	91	93	95	96	98	100	102
6	103	105	107	108	110	112	114	115	117	119
7	120	122	124	126	127	129	131	132	134	136
8	138	139	141	143	144	146	148	150	151	153
9	155	156	158	160	162	163	165	167	168	170

DISTANCES										
Units→	00	10	20	30	40	50	60	70	80	90
100s ↓										
AT 375 METRES PER MINUTE										
1	16	18	20	21	23	24	26	28	29	31
2	32	34	36	37	39	40	42	44	45	47
3	48	50	52	53	55	56	58	60	61	63
4	64	66	68	69	71	72	74	76	77	79
5	80	82	84	85	87	88	90	92	93	95
6	96	98	100	101	103	104	106	108	109	111
7	112	114	116	117	119	120	122	124	125	127
8	128	130	132	133	135	136	138	140	141	143
9	144	146	148	149	151	152	154	156	157	159
AT 400 METRES PER MINUTE										
1	15	17	18	20	21	23	24	26	27	29
2	30	32	33	35	36	38	39	41	42	44
3	45	47	48	50	51	53	54	56	57	59
4	60	62	63	65	66	68	69	71	72	74
5	75	77	78	80	81	83	84	86	87	89
6	90	92	93	95	96	98	99	101	102	104
7	105	107	108	110	111	113	114	116	117	119
8	120	122	123	125	126	128	129	131	132	134
9	135	137	138	140	141	143	144	146	147	149

ARTICLE D3 RECOMMENDED DIMENSIONS OF OBSTACLES AND SPEEDS

In order to obtain conformity of standards it is strongly recommended that courses should be set up in accordance with the following table:

The "Spread of Fences" refers to oxers and may be increased for Liverpool and triple-bar type fences. At competitions below 1.20m it is strongly recommended that obstacles have clearly defined ground lines. Courses for the various levels should always be built at the recommended dimensions unless conditions, going and/or terrain necessitate deviation.

SPEEDS FOR HEIGHTS					
ADULTS		JUNIORS		PONY RIDER	
70cm	300mpm	70cm	300mpm	60cm	300mpm
80cm	300mpm	80cm	300mpm	70cm	300mpm
90cm	300mpm	90cm	300mpm	80cm	300mpm
1.00m	325mpm	1.00m	325mpm	90cm	350mpm
1.10m	350mpm	1.10m	350mpm	1.00m	350mpm
1.20m	350mpm	1.20m	350mpm	1.10m/1.15m	350mpm
1.30m	350mpm	1.30m	350mpm		
1.35m	350mpm	1.35m	350mpm		
1.40m	375mpm				
1.50m	375mpm				

Speeds of Adult Open classes to be specified in the schedule.

D4 LEVELS – of SASJ CN status and recreational shows

There will be 3 levels of CSN status, Provincial and Recreational Shows.

- ❖ **PROVINCIAL**
- ❖ **CSN 1***
- ❖ **CSN 2***
- ❖ **CSI (FEI)**

It is the responsibility of the Show Organiser and/or Venue to:

- 1/ Comply with all the appropriate regulations relating to all health and safety requirements, provision of medical services and supplies and fire precautions
- 2/ Ensure the health and safety of all persons whether they are organisers, officials, participants or members of the public or any other person who may be affected whilst at the event
- 3/ Ascertain from the appropriate authorities the extent and nature of any such obligations.
- 4/ Ensure the safe welfare of the horse
- 5/ Flags and advertising banners/flags & Tents need to be 5m from the side of the arena on the outside of the arena.
- 6/ **Drones**
Drones, due to Health and Safety regulations, are not permitted during SASJ Events.
- 7/ Podiums – When Rider and Grooms are invited onto the podium either only the First placed Athletes and Grooms or ALL Three Athletes and Grooms must be invited.
- 8/ **All competition venues hosting SASJ-sanctioned events must implement a lightning proximity alert system that includes:**
 - A clearly audible siren or alarm system capable of alerting all participants, officials, and spectators across the venue.
 - A mobile-compatible lightning detection app with real-time proximity alerts, accessible to designated safety officers and event organizers.

The system must be operational throughout the event duration and tested prior to the commencement of competition.

D5 RECREATIONAL SHOW - Sanctioned events

Criteria for Sanctioned Shows (recreational shows) under the jurisdiction of SASJ.

A Show Holding Body who would like to run an event sanctioned by SASJ needs to fulfil the following Criteria.

REGISTRATION	The SHB/Venue needs to be registered annually with SASJ with the necessary registration documents (SHB Annual Registration Form and Signed Provincial SLA) and any fees applicable.
VENUE	The SHB/Venue must be a current approved SASJ venue for provincial SASJ events.
MUNICIPALITY	Event criteria met as per SASRIA and Municipality requirements
LEVIES	As per the current SASJ Annexures for recreational events.
	SASJ will impose a levy per entry payable to SASJ
	SASJ will impose a levy of R15.00 including Vat per entry payable to SASJ
REGULATIONS	As per the current SASJ Annexures and FEI Regulations
	No horse may compete in more than 2 classes per day.
	The event is open to all registered riders' Recreational riders may register.

	with SASJ free of charge on the SASJ Online database. Competitors registered as per SAEF Requirements.
ENTRIES	Entries must be done on the SASJ Online database for recreational classes.
REGISTRATIONS	Horses need to be registered as recreational horses on the SASJ database also free of charge.
OFFICIALS	Level of officials as per Annexure E The event must use recognised SASJ Judge/learner Judge. The event must use a recognised SASJ Course designer/Learner Course Designer
MEDICAL	The SHB/OC undertakes to ensure that paramedics have the necessary legal qualifications for all events as laid down by the relevant municipalities. As per 2.10 on Page 2 and ANNEXURE I

D6 PROVINCIAL, CSN1*, CSN2* and CSI EVENTS

D6.1 PROVINCIAL SHOWS/CLASSES

REGISTRATION	The SHB/Venue needs to be registered annually with SASJ with the necessary registration documents (SHB Annual Registration Form and Signed Provincial SLA) and any fees applicable.
VENUE	The SHB/Venue must be a current approved SASJ venue for provincial SASJ events.
MUNICIPALITY	Event criteria met as per SASRIA and Municipality requirements
LEVIES	Levies may not exceed 50% of the total entry fee. No Levies may be added outside a entry fee except a club temporary membership. (as per 7.10) SASJ will impose a levy per entry payable to SASJ
REGULATIONS	As per the current SASJ Annexures and FEI Regulations No horse may compete in more than 2 classes per day.
TITLES	The event can have a titled class.
PRIZE MONEY	No class may receive less than 40% of the aggregate entry fee for that class. – Lump allocation can be allocated per number of entries
RESULTS	The SHB/OC is responsible for capturing their own results which need to be captured and published 5 days after the last day of the show in order to receive the SASJ Capturing fee.
RANKINGS	Ranking points will be awarded according to the SASJ Online ranking formula
SCHEDULES	As per Provincial SJ Regulations
OFFICIALS	Level of officials as per Annexure E
REGISTRATIONS	Athletes, Owners, Sponsors need to be registered with SASJ as per Annexure A. Horses are required to have SAEF passports and vaccinated as per the SAEF regulations.
MEDICAL	The SHB/OC undertakes to ensure that paramedics have the necessary legal qualifications for all events as laid down by the relevant municipalities. As per 2.10 on Page 2 and ANNEXURE I

D6.2 NATIONAL SHOWS – CSN 1* /CLASSES

REGISTRATION	The SHB/Venue needs to be registered annually with SASJ with the necessary registration documents (SHB Annual Registration Form and Signed Provincial SLA) and any fees applicable.
VENUE	The SHB/Venue must be a current approved SASJ CSN venue.

CALENDAR DATE	OC's to apply for CSN1* <u>events</u> with the current years EOI – once accepted the event will be published on the SASJ National Calendar.
MUNICIPALITY	Event critria met as per SASRIA and Municipality requirements
LEVIES	Levies may not exceed 50% of the total entry fee. No Levies may be added outside a entry fee except a club temporary membership. (No Temporary membership may be added for SA Adult and SA Youth Championships) (as per 7.10) SASJ will impose a levy per entry payable to SASJ
REGULATIONS	As per the current SASJ Annexures and FEI Regulations No horse may compete in more than 2 classes per day unless otherwise stated in the Approved SASJ CSN Schedule. For National Classes - No horse may compete in more than 1 class per day. Open Classes must be offered and can be restricted with process in the CSN SASJ Schedule
TITLES	May not have a SA or SASJ Title – can be Series events.
DURATION	Adult Open events are recommended not to exceed 4 consecutive days with Adult Open classes are limited to 3 classes at the event. But OC's may send their provisional timetables for approval to SASJ National. Event Should allow 1 day off per height/level but not more than 1
ARENAS	Must be approved for CSN Events by SASJ National
PRIZE MONEY	No class may receive less than 40% of the aggregate entry fee for that Class for provincial events Minimum prize money for all National CSN1* and above: classes may not be less than 60% of the aggregate entry fee for that class. 15% of prize money will be deducted for the SASJ Jumping fund, unless otherwise stated in the schedule as per the lowest level indicated.
RESULTS	The SHB/OC is responsible for capturing their own results which need to be captured and published 5 days after the last day of the show in order to receive the SASJ Capturing fee.
RANKINGS	Ranking points will be awarded according to the SASJ Online ranking Formula and SASJ High Performance rankings
SCHEDULE	The SASJ National Schedule format must be used and once approved the schedule loaded online. The Approved schedule must specify the maximum numbers of horses allowed per Athlete for each class.
OFFICIALS	Level of officials as per Annexure E
MEDICAL	SHB/ OC undertakes to ensure that paramedics have the necessary legal qualifications for all events as laid down by the relevant municipalities. As per 2.10 on Page 2 and ANNEXURE I NOTICE TO BE DISPLAYED ON SHOW OFFICE and JUDGES BOX: Emergencies Contacts including Closest Vet, Vet on Call, Farrier etc.
HORSE INSPECTION	Not required for CSN1* Events.
FARRIER	A Farrier must be on call for the event and must be present during the Main Class/Championship Titles of any National or International event:-
ELECTRONIC TIMING	The timing equipment to be used must be as per SASJ regulations. SASJ FDS timing equipment is booked out to the SHB/OC. Collection and Return of the SASJ owned timing equipment is the responsibility of the SHB/OC. A SASJ timing equipment approved SASJ operator who is the only person allowed to work with the equipment.

MARSHALL	A Marshall is compulsory
STABLES	<p>Where stabling is offered, the stables must ideally be 3.5m x 3.5m in size (or as close as possible) to accommodate large warmbloods, and must be of good, safe quality. No dangerous materials e.g. wire, metal should protrude in any way or be a hazard. The walls must be a minimum of 2.2m high and must be made from a material which is not penetrable by a horse kicking. The door must be split into a top and bottom door and must be capable of being opened completely.</p> <p>There must be sufficient water points - a minimum of 1 tap at each end of each stable block.</p> <p>There must be a wash bay with a concrete floor and drainage and sufficient hose pipes must be available and in position at the wash bay.</p> <p>The entire stable area must be well lit. If possible, each stable should have its own light, to be approved by SASJ Inspection panel.</p> <p>There must be a minimum of 1 power point at each end of each stable block.</p> <p>Stables, Ablutions, Grooms facilities need to be of a good high standard for National and FEI Events.</p> <p>No Smoking signs and Fire Extinguishers must be visible</p>
GENERAL	<p>SASJ Facebook results – should someone from the office be available at the show to promote the results of National events, this should be done.</p> <p>Should there be no one from the National office at the event the SHB/OC needs to send the SASJ National Office updates of their results and sponsor details so they can be published daily on the SASJ National Facebook Page.</p> <p>NOTICE TO BE DISPLAYED ON SHOW OFFICE and JUDGES BOX:</p> <p>Emergencies Contacts including Closest Vet, Vet on Call, Farrier etc</p>

D 6 .2 NATIONAL SHOWS CSN2*

REGISTRATION	The SHB/Venue needs to be registered annually with SASJ with the necessary registration documents (SHB Annual Registration Form and Signed SLA) and any fees applicable.
OC – Organising Committee/Show Director	Before being awarded a National Event/Title – the OC/Show Director must have demonstrated the ability to stage an Event of the highest standard.
VENUE	The SHB/Venue must be a current approved SASJ CSN venue.
MUNICIPALITY	Event criteria met as per SASRIA and Municipality requirements
CALENDAR DATE	OC's to apply for CSN2* events with the current years EOI – once accepted the event will be published on the SASJ National Calendar.
LEVIES	<p>Levies may not exceed 50% of the total entry fee. No Levies may be added outside a entry fee except a club temporary membership.</p> <p>SASJ will impose a levy per entry payable to SASJ</p>
REGULATIONS	<p>As per the current SASJ Annexures and FEI Regulations.</p> <p>No horse may compete in more than 2 classes per day unless specifically approved by SASJ.</p> <p>For National Classes - No horse may compete in more than 1 class per day.</p> <p>Open Classes must be offered.</p>
TITLES	<p>Must have a Title Class.</p> <p>SA Titles and Qualifier Classes must be given priority placement on the event timetable, ahead of other classes scheduled in the main arena.</p>

	The full provisional timetable must be submitted with the National Schedule for approval by SASJ.
DURATION	Adult Open events are recommended not to exceed 4 consecutive days with Adult Open classes are limited to 3 classes at the event. But OC's may send their provisional timetables for approval to SASJ National. Event Should allow 1 day off per height/level but not more than 1
ARENAS	The Arena must be constructed of all-weather sand and fibre or grass. The arena must be approved by the SASJ Inspection panel. If the surface is grass, the sub-surface must be sand e.g., pure silica sand or 'beach' sand. The competition arenas and the warm-up arenas must have watering facilities, to be approved by the SASJ Inspection panel. SASJ approved jumping equipment with top poles of the correct weight and safety cups as specified by FEI regulations must be used. Arena Footing and venue facilities for all National and FEI shows will be inspected and approved by the SASJ National Inspection Committee. Jump Equipment will also be inspected to ensure it is FEI standard for National and FEI Events. There must be a minimum of 2 Arenas and 2 warm up arenas for S A Championships events.
PRIZE MONEY	Minimum prize money for all National classes may not be less than 60% of the aggregate entry fee for that class. 15% of prize money will be deducted for the SASJ Jumping fund
PRIZE GIVING PROTOCOL	The OC needs to provide the SASJ Rep, PGJ and Commentator with a prize giving Protocol for the event.
RESULTS	The SHB/OC is responsible for capturing their own results which need to be captured and published 5 days after the last day of the show in order to receive the SASJ Capturing fee.
RANKINGS	Ranking points will be awarded according to the SASJ Online ranking Formula and SASJ High Performance rankings formula. If a combined height the rankings will be awarded to the lowest height
SCHEDULE	The SASJ National Schedule format must be used and once approved the schedule loaded online. The Approved schedule must specify the maximum numbers of horses allowed per Athlete for each class. The person/company responsible for arena maintenance needs to be on the official schedule. OC's submitting schedules need to ensure that all officials have been contacted and agreed to officiate at the event – any changes need to be notified immediately to the SASJ NATIONAL OFFICE.
OFFICIALS	Level of officials as per Annexure E
MEDICAL	SHB/OC undertakes to ensure that paramedics have the necessary legal qualifications for all events as laid down by the relevant municipalities. As per 2.10 on Page 2 and ANNEXURE I
HORSE INSPECTION	Horse Inspection will be compulsory at all SA Title events and FEI World cups for all National Open CSN2* Events. These will be specified in the SASJ Approved schedule Adult 1.40m, 1.45m & 1.50m Horses Junior 1.30m, 1.35m Horses above

	Pony Rider 1.10m Ponies above
FARRIER	A Farrier must be on call for the event and must be present during the Main Class/Championship Titles of any National or International event:-
ELECTRONIC TIMING	The timing equipment is to be used must be as per SASJ/FEI regulations. SASJ FDS timing equipment is booked out to the SHB/OC. Collection and Return of the SASJ owned timing equipment is the responsibility of the SHB/OC. A SASJ timing equipment approved SASJ operator who is the only person allowed to work with the equipment.
MARSHALL	An experienced Marshall is compulsory
STABLES	<p>Where stabling is offered, the stables must ideally be 3.5m x 3.5m in size (or as close as possible) to accommodate large warmbloods, and must be of good, safe quality. No dangerous materials e.g. wire, metal should protrude in any way or be a hazard. The walls must be a minimum of 2.2m high and must be made from a material which is not penetrable by a horse kicking. The door must be split into a top and bottom door and must be capable of being opened completely.</p> <p>Venues hosting S A Adult and SA Youth Championship title classes must offer a minimum of 350 stables. Section 1</p> <p>There must be sufficient water points - a minimum of 1 tap at each end of each stable block.</p> <p>There must be a wash bay with a concrete floor and drainage and sufficient hose pipes must be available and in position at the wash bay.</p> <p>The entire stable area must be well lit. If possible, each stable should have its own light, to be approved by SASJ Inspection panel.</p> <p>There must be a minimum of 1 power point at each end of each stable block.</p> <p>Stables, Ablutions, Grooms facilities need to be of a good high standard for CSN* and CSI Events.</p> <p>No Smoking signs and Fire Extinguishers must be visible.</p> <p>Should there be a need for Temporary Stables – the plan should be submitted to SASJ within reasonable time with a plan B as well as timelines</p>
GENERAL	<p>For CSN and FEI Events for SA Show Jumping Facebook results and Sponsor hashtags – should there not be someone available from the SASJ national office to promote these on SASJ Facebook, then the OC needs to co-ordinate with the office to promote the results daily.</p> <p>The SHB/OC must provide a suitable area where sponsors can entertain their guests and must accommodate the sponsor's requests as to positioning and other requirements, as long as these are within reason and do not put the safety of athletes at risk. Any extra sponsor entertainment area e.g., a tent is for the cost of the sponsor.</p> <p>SASJ Facebook – should someone from the office be available at the show to promote the results of National events on the SASJ – this should be done.</p> <p>If not possible the SHB/OC needs to send the SASJ National office updates so their results and sponsor details can be published daily on the SASJ Facebook page.</p>
	<p>NOTICE TO BE DISPLAYED ON SHOW OFFICE and JUDGES BOX:</p> <p>Emergencies Contacts including Closest Vet, Vet on Call, Farrier etc</p>
S A YOUTH CHAMPIONSHIPS	<p>S A Championships for U18 Athletes/combined with Youth Championships – minimum prizemoney (Excluding prizes in Kind) of R350 000 inclusive of 60% of the entry fee distributed over all levels</p> <p>No Temporary Membership for S A Youth Champs</p>
S A ADULT CHAMPIONSHIPS	S A Adult Championships – minimum prize money (Excluding non-cash prizes in kind) of R350 000 inclusive of 60% of the entry fee to be distributed across the Open Classes

	No Temporary Membership for S A Champs
S A ADULT AND YOUTH CHAMPS	Venue must have a minimum of 2 arenas and 2 warm up arenas for Jumping Classes which must be of an acceptable standard.
PRIZE MONEY	Minimum Prize money for the event to be on the schedule
OTHER	Rubber Mat will be required for Boot & Bandage Controls with a broom
LUNGE ARENA/AREA	For National events, a required lunge arena or cordoned off lunge arena needs to be available

D6. 3 NATIONAL SHOWS with FEI (CSI* and CSIW1*)

REGISTRATION	The SHB/Venue needs to be registered annually with SASJ with the necessary registration documents (SHB Annual Registration Form and Signed Provincial SLA) and any fees applicable
VENUE	The SHB/Venue must be a current approved SASJ venue for CSN & FEI SASJ events.
CALENDAR DATE	OC's to apply for CSI* events with the current years EOI – once accepted the event will be published on the SASJ National Calendar. FEI Calendar Fees & Organising dues payable on receipt of invoice or deposit invoice
MUNICIPALITY	Event criteria met as per SASRIA and Municipality requirements
LEVIES	Levies may not exceed 50% of the total entry fee. SASJ will impose a levy per entry payable to SASJ
REGULATIONS	As per the current SASJ Annexures and FEI Regulations No horse may compete in more than 1 class per day at National and international Level, unless specifically approved by SASJ Furthermore, any horse entered in a national or FEI competition cannot also enter any other class, event or competition on the same day (including fun events, competitions etc.). Open Classes must be offered.
	Provincial classes may be held at the event but not in the main arena.
TITLES	The event must have a titled class
DURATION	Adult Open events provisional timetable to be approved by SASJ National Open classes are limited to 3 classes at the event. This excludes Easter Festival. OC's to be aware that the WORLD CUPS are ADULT Title events - no Adult must be prejudiced from not entering due to other classes in the arenas. Event must allow 1 day off per height/level but not more than 1 day between per height
ARENAS	The Arena must be constructed of all-weather sand and fibre or grass. The arena must be approved by the SASJ Inspection panel. If the surface is grass, the sub-surface must be sand e.g., pure silica sand or 'beach' sand. The competition arenas and the warm-up arenas must have watering facilities, to be approved by the SASJ Inspection panel. SASJ approved jumping equipment with top poles of the correct weight and safety cups as specified by FEI regulations must be used. Arena Footing and venue facilities for all National and FEI shows will be inspected and approved by the SASJ National Inspection Committee. Jump Equipment will also be inspected to ensure it is FEI standard for National and FEI Events. The arena must be enclosed. While a Horse is in the arena during a Competition, all entrances and exits must be physically closed.
LUNGE ARENA/AREA	Every competition venue must provide a designated Lunging Arena/ Designated Lunge Area that meets the following minimum standards:

	<ul style="list-style-type: none"> • Surface: Safe, non-slip footing suitable for lunging (e.g., sand, fibre mix, or equivalent). • Size: Minimum diameter of 18–20 meters for circular lunging; rectangular options must allow for safe movement at all gaits. • Fencing: Secure perimeter to prevent escape or interference, with clearly marked entry/exit points. • Access: Easily accessible from stabling and warm-up areas, with clear signage.
PRIZE MONEY	<p>Minimum prize money for all National classes may not be less than 60% of the aggregate entry fee for that class</p> <p>15% of prize money will be deducted for the SASJ Jumping fund</p>
PRIZE GIVING PROTOCOL	The OC needs to provide the SASJ Rep, PGJ and Commentator with a prize giving Protocol for the event.
RESULTS	<p>The SHB/OC is responsible for capturing their own results which need to be captured and published 5 days after the last day of the show in order to receive the SASJ Capturing fee.</p> <p>FEI Classes - Signed Results Sheet and Prize Money breakdown must be sent to the SASJ Office the next day</p>
RANKINGS	Ranking points will be awarded according to the SASJ Online ranking Formula and SASJ High Performance Rankings. If a combined height the rankings Will be awarded to the lowest height.
OFFICIALS	Level of officials as per Annexure E
MEDICAL	<p>SHB/OC undertakes to ensure that paramedics have the necessary legal qualifications for all events as laid down by the relevant municipalities. As per 2.10 on Page 2 and ANNEXURE I.</p> <p>NOTICE TO BE DISPLAYED ON SHOW OFFICE NOTICE BOARD AND JUDGES BOX:</p> <p>Emergency Contacts including Closest Vet, Vet on Call, Farrier etc.</p>
	Vet must be available on call close by
HORSE INSPECTION	<p>Horse Inspection will be compulsory at all SA Title events and FEI World cups for all National Open classes. These must be specified in the Schedule.</p> <p>As per FEI and SASJ Regulations</p>
FARRIER	A Farrier must be on call for the event and must be present during the Main Class/Championship Titles of any National or International event-
ELECTRONIC TIMING	<p>The timing equipment is to be used must be as per SASJ/FEI regulations. SASJ FDS timing equipment is booked out to the SHB/OC. Collection and Return of the SASJ owned timing equipment is the responsibility of the SHB/OC. A SASJ timing equipment approved SASJ operator who is the only person allowed to work with the equipment.</p>
MARSHALL	An experienced Marshall is compulsory
STABLES	<p>Where stabling is offered, the stables must ideally be 3.5m x 3.5m in size (or as close as possible) to accommodate large warmbloods, and must be of good, safe quality. No dangerous materials e.g. wire, metal should protrude in any way or be a hazard. New FEI Regulations there must be some 4 x 4 stables available.</p> <p>The walls must be a minimum of 2.2m high and must be made from a material which is not penetrable by a horse kicking. The door must be split into a top and bottom door and must be capable of being opened completely.</p> <p>There must be sufficient water points - a minimum of 1 tap at each end of each stable block.</p> <p>There must be a wash bay with a concrete floor and drainage and sufficient hose pipes must be available and in position at the wash bay.</p> <p>The entire stable area must be well lit. If possible, each stable should have</p>

	<p>its own light, to be approved by SASJ Inspection panel.</p> <p>There must be a minimum of 1 power point at each end of each stable block.</p> <p>Stables, Ablutions, Grooms facilities need to be of a good high standard for FEI Events.</p> <p>Should there be a need for Temporary Stables – the plan should be submitted to SASJ</p> <p>Within appropriate time with a plan B as well as timelines</p>
FEI WCQ PRIZEMONEY	WC Competition - minimum prize money (excluding non-cash prizes) of R100 000 inclusive of 60% of the WC Competition entry fee
FEI RESULTS	SIGNED Copies of the FEI classes including prizemoney must be sent to the SASJ National office within 24 hours of the event for the FEI Results Database.
FEI WCQ	<p>As per the SASJ FEI World Cup Format – One Day</p> <p>Horses for the FEI WCQ go into Secure Stables straight after the FEI Horse Inspection the day of the FEI WCQ.</p> <p>Provisional Timetable to be approved by SASJ on submission with the schedule.</p> <p>Second arena classes can have Pony Rider and Junior classes with SASJ Permission, with the schedule noting if oversubscribed – Adult entries and stabling have preference.</p>
GENERAL	<p>For CSN and FEI Events for SA Show Jumping Facebook results and Sponsor hashtags – should there not be someone available from the SASJ national office to promote these on SASJ Facebook, then the OC needs to co-ordinate with the office to promote the results daily.</p> <p>The SHB/OC must provide a suitable area where sponsors can entertain their Guests and must accommodate the sponsor's requests as to positioning and other requirements, as long as these are within reason and do not put the safety of athletes at risk. Any extra sponsor entertainment area e.g., a tent is for the cost of the sponsor.</p> <p>SASJ Facebook – should someone from the office be available at the show to promote the results of national events on the SASJ Facebook page, this should be done. If not possible the SHB/OC needs to send the SASJ National Office updates so their results and sponsor details can be published daily.</p>
OTHER	<p>Rubber Mat will be required for Boot & Bandage Controls with a broom.</p> <p>Box of Rubber Gloves to be provided</p> <p>Bridle Numbers must be provided by the OC at no cost.</p> <p>FEI GEN REGS 137.6 OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs.</p> <p>NOTICE TO BE DISPLAYED ON SHOW OFFICE and JUDGES BOX:</p> <p>Emergencies Contacts including Closest Vet, Vet on Call, Farrier on standby etc</p>
CHANGES TO FEI SCHEDULES	<p>NB: Modifications to the approved Schedule can be accepted until two weeks prior to the Event, provided the closing date for Entries has not already passed; if the closing date for Entries has already passed, the FEI reserves the right to not approve the requested change. Additionally, no change may be made to a Longines Ranking Competition after the fifth Monday prior to the week of the Event. Prizes in kind, to be accepted as prize money to count for Longines</p> <p>Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).</p>